



**FRIENDSHIP ACADEMY**  
**OF THE ARTS**  
Where friendship and academic excellence meet

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**Minutes**  
**Board of Directors of Friendship Academy of the Arts**  
September 25, 2023

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Location: Virtual

Present:

Board Members: Wendy Hines, Brenda Hill, Ananyasia Joseph, Janice Phillips

Staff : Carr Kpanyor, Josilynn Thompson, Dr. Charvez Russell, Elaina Cates, Verlon Laird

Guests: Kevin Fitton, Designs for Learning; Karen Klinzing, Charter Source

- I. Call to Order - Meeting called to order at **6:02** p.m. by Ananyasia Joseph, Chair
- II. Agenda  
*[ Motion to approve agenda ]*  
*BH,WH approved unanimously*
- III. Minutes July and August 2023 were reviewed.  
*[Motion to approve the minutes of July and August 2023]*  
*WH, BH -approved unanimously*
- IV. Financial Report presented by Kevin Fittton of Designs for Learning. The financial report was included in the board package.  
*[Motion to approve the financial report for August 2023]*  
*JP,BH – approved unanimously.*
- V. Authorizer Communications-
- VI. Executive Director’s Report was presented by Carr Kpanyor. Jr, Interim Director
- VII. Contracts  
School Service Agreement  
*[Motion to approve School Service Agreement]*  
*JP, BH-approved unanimously*
- VIII. Board Committee Reports
  - A. Marketing-Dr. Russell presented Marketing and Fundraising Report
  - B. Governance Committee- no report
- IX. **Miscellaneous**  
Board Training- All Board members must complete board training
- X. Board Officer Elections-table to next meeting

- XI. Annual Charity Report with Attorney General-  
*[Motion to approve]*  
*WH, AJ approved unanimously*
- XII. Adjournment of Board Meeting –  
*[Motion to adjourn at 6:45 p.m. ]*  
*BH, JP– motion approved unanimously.*