



FRIENDSHIP ACADEMY
OF THE ARTS
Where friendship and academic excellence meet

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Draft of
Minutes

Board of Directors of Friendship Academy of the Arts

October 31, 2022

Location: Virtual

Present: Board Members: Tiffani Forslund, Wendy Hines, Brenda Hill, Portia Jackson, Ananyasia Joseph, Janice Phillips

Staff : Dr. Brittany Clausell, Dr. B. Charvez Russell, Verlon Laird

Guests: Kevin Fitton

- I. Call to Order - Meeting called to order at **5:17** p.m. by Ananyasia Joseph
- II. Agenda
[Motion to approve agenda] WH, AJ approved unanimously
- III. Minutes of August 29, 2022 and Sept 26, 2022 were reviewed.
*[Motion to approve the minutes of August 29, 2022 and September 26 2022 minutes with the corrections
WH, JP -approved unanimously*
- IV. Financial Report presented by Kevin Fitton of Designs for Learning. The financial report was included in the board package. Kevin reminded the board that the June financials are preliminary until audited and that staff is working to do final billings and reconcile various accounts for the year.
[Motion to approve the financial report for September 2022 (AJ, BH)] – approved unanimously.
- V. Executive Director’s Report was presented by Dr. Brittany Clausell.
- VI. Committee Reports**
 1. Marketing Committee
 2. Fundraising Committee- Portia Jackson will chair this committee
 3. Governance Committee- Janice Phillips will chair this committee
- VII. Board Training**
- VIII. Adjournment of Board Meeting –
*[Motion to adjourn at 6:37 p.m.]
Brenda Hill /Janice Phillips– motion approved unanimously.*