

Meeting Minutes

September 2022 Board of Directors

Friendship Academy for the Arts

MEETING DETAILS.

Location: **Virtual Google meets**
meet.google.com/rye-mqbp-yzk

Meeting Facilitator: **Ananyasia Joseph President**

Secretary: **Janice Phillips**

Date: **September 26 2022** Time: **5:00 PM**

ATTENDEES.

Director Wendy Hines
Director Brenda Hill
Director Janice Phillips
Director Ananyasia Joseph
Director Portia Jackson

Dr. Charvez Russell
Dr. Brittany Clausell
Kevin Fitton
Jennifer Dougherty

ABSENT.

Director Forslund

5:08 Director Joseph called the meeting to order

PREVIOUS MEETINGS MINUTES.

The minutes for the previous meeting were not made available to the Board Chair and not reviewed.

APPROVAL OF AGENDA.

The agenda for this meeting was distributed and approved.

Financial Report

Kevin Fitton: Revenue based on 400 student enrollment. Final numbers based on October 1 2022 enrollment. Actual Numbers will drive Actual budget. Fund 4 will need to be looked at.

Kevin will review coding and food service line items.

Kevin shared Cash Flow projections that do not include fundraising targets.

Debit card expenditures reviewed.

5:47 Director Joseph motioned to approve the finance report. Director Hines So Moved.

Director Hill seconded the motion. The financial report was approved unanimously.

Executive Director Report

Dr. Russell presented enrollment numbers to date. Dr. Clausell shared highlights and reflections and proposed Four Action Steps:

1. Update New Hire Onboarding Guide
2. Leadership Development meetings with Core Leadership Team
3. Increased parent /family communication and
4. revamp of Organizational culture/strategic plan with Great MN Schools

Dr. Russell presented a professional development plan for 2022-2033 that will be submitted to the authorizer.

OTHER ITEMS.

Contracts

Discussed Youth and Family Mentoring Service agreement (Mr. Andrew Hopkins)

6:59 Director Joseph motioned to approve the contract for Youth /Family mentoring service. motion seconded by Director Hines. Director Phillips abstained. Motion was approved with no opposed.

Director Joseph reported that Dr. Self had tendered his resignation. Director Joseph will infor the board if the position will be filled.

Director Phillips accepted Governance Committee assignment.

Director Jackson will support fundraising efforts.

ADJOURNMENT.

The meeting adjourned at 07:12 PM by Director Joseph

Minutes submitted by: _____ Print Name: Janice Phillips

Approved by: _____ Print Name: Ananyasia joseph