



FRIENDSHIP ACADEMY
OF THE ARTS
Where friendship and academic excellence meet

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Minutes
Board of Directors of Friendship Academy of the Arts
August 1, 2022

Location: Virtual due to Covid Protocol

Present: Board Members: Tiffani Forslund, Wendy Hines, Brenda Hill, Portia Jackson, Ananyasia Joseph, Janice Phillips

Staff: Justyn Burgess, Nell Collier, Jennifer Dougherty, Kerry Kliman, Dr. B. Charvez Russell, Verlon Stephenson,

Guests: Brittany Clausell, Mary Riley Craig, Kevin Fitton, Karen Klinzig, Sheilah Kaveney

- I. Call to Order - Meeting called to order at **5:14** p.m. by Ananyasia Joseph
- II. Agenda
[Motion to approve agenda] Tiffani Forslund, BH, approved unanimously
- III. Ananyasia Joseph, Board Chair, announced the seating of the new board members; Portia Jackson, Janice Phillips,, Michael Self.
- IV. Minutes of May 23, 2022 and June 27, 2022 were reviewed.
[Motion to approve the minutes of May 23 2022 and June 27 2022 minutes with the following correction of the May 23 2022 minutes: Change the spelling of Brenday Hines to Brenda Hill.]
Brenda Hill, Tiffani Forslund -approved with onebstitution [Janice Phillips]
- V. Financial Report presented by Kevin Fittton of Designs for Learning. The financial report was included in the board package. Kevin reminded the board that the June financials are preliminary until audited and that staff is working to do final billings and reconcile various accounts for the year.
[Motion to approve the financial report for June 2022 (Brenda Hill/Wendy Hines)] – approved unanimously.
- VI. Executive Director’s Report was presented by Dr. B. Charvez Russell. There is a strong push to increase enrollment to meet goals using a variety of methods, YouTube, Facebook ads, our social media, radio with KMOJ and It is included in the board package.
- VII. Contracts
 - A. SpedForms
 - B. Leader In Me-Renegotiated to \$7300.
[Motion to approve Spedforms and Steven Covey Leader in Me contracts (at new amount of \$7300)]
Brenda Hill, Wendy Hines-approved unanimous

VIII. Board

IX. **Executive Director Search Committee**

Ananyasia Joseph, Board Chair, introduced Dr. Brittany Clausell as the candidate for Executive Director of Friendship Academy. Other committee members, Wendy Hines and Brenda Hill talked about their impressions of her during the interviews. Dr. Clausell introduced herself to the board and there was a brief question and answer period.

[Motion to approve Brittany Clausell as next Executive Director of Friendship Academy]

Wendy Hines, Brenda Hill-approved unanimously.

X. **Election of Board Officers**

The position of Secretary was declared open.

[Motion to approve Janice Phillips as Secretary and Portia Jackson as Co-Secretary.]

Approved unanimously

XI. **Committees**

Ananyasia Joseph, Board Chair, informed that all new board members must attend 3 mandatory training sessions about Finance, Governance and Human Resources. She will send a Doodle to see when participants are available. Training will be conducted by Charter Source.

All board members are expected to participate on a committee. All committees are led by board members. Please email the chair at ananyasia@yahoo.com about your interest in a committee.

- A. Brenda Hill, Chair, Marketing Committee, invited board members to participate in the phone bank if you have an hour any Monday -Friday. If you are interested, contact Juan Effiom at the Intermediate site.
- B. Fundraising committee is vacant and could use interest.
- C. Governance committee is in need of a chair.
- D. Finance committee always welcomes new participants.

XII. Adjournment of Board Meeting –

[Motion to adjourn at 6:37 p.m.]

Brenda Hill /Janice Phillips– motion approved unanimously.